



Report of the Finance & Audit Review Committee Meeting  
of the Board of Trustees of the Utah Transit Authority (UTA)  
Wednesday, July 11, 2018  
10:30-12:00 p.m.  
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

**Attending:**

Gina Chamness Acting Committee Chair  
Cort Ashton  
Dannie McConkie  
Jeff Acerson (via telephone)

**Not Attending:**

**1. Audit Review Committee**

Chair Chamness called the meeting to order at 10:31 a.m.

Chair Chamness yielded the floor to Dave Goeres, UTA Chief Safety & Security and Technology Officer, for a brief safety message.

**2. Item(s) for Consent**

Items for consent consisted of the following:

- Approval of June 13, 2018 Finance & Audit Meeting Report

A motion to approve the June 13, 2018 F&A Meeting Report was made by Trustee McConkie and seconded by Trustee Ashton. The meeting report was approved by unanimous consent.

**3. May Financial Report and Dashboard**

An overview of the May UTA Financial Report and Dashboard was presented by Bob Biles, UTA Vice President of Finance.

A motion to accept report and move it forward to the full board was made by Trustee McConkie and seconded by Trustee Ashton. The motion carried by unanimous consent.

**4. Contracts, Disbursements & Change Orders**

**a. For Board Consent Approval**

**1. Contract: Heated Bridgeplate (Siemens)**

This contract is for a light rail overhaul item.

A motion to approve the contract and forward to the board's consent agenda was made by Trustee Ashton and seconded by Trustee McConkie.

Roll call vote:

Trustee McConkie	Aye
Trustee Ashton	Aye
Trustee Chamness	Aye

Trustee Acerson joined the meeting at 10:48 a.m. via telephone.

**2. Grounding Contact Assembly (Siemens)**

This contract relates to the light rail overhaul project.

A motion to approve the contract and forward to the board’s consent agenda was made by Trustee Ashton and seconded by Trustee McConkie.

Roll call vote:

Trustee McConkie	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye
Trustee Chamness	Aye

**3. Contract: Bearing Tapered Assembly (Kaman)**

This contract relates to light rail vehicle maintenance. A question was posed regarding the purchase and contract procedures. Todd Mills, UTA Senior Supply Chain Manager, responded.

A motion to approve the contract and forward to the board’s consent agenda was made by Trustee McConkie and seconded by Trustee Ashton.

Roll call vote:

Trustee McConkie	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye
Trustee Chamness	Aye

**4. Contract: Core Routes Consultant (Jarrett Walker and Associates)**

Laura Hanson, UTA Planning Director, presented on this contract. Questions were asked and discussion ensued.

A motion to approve the contract and forward to the board’s consent agenda was made by Trustee Ashton and seconded by Trustee McConkie.

Roll call vote:

Trustee McConkie	Aye
Trustee Ashton	Aye
Trustee Acerson	Aye
Trustee Chamness	Aye

**b. For Board Review**

**1. Low-No Battery Electric Buses (New Flyer)**

An explanation of the terms of the contract was presented by Steve Meyer, UTA Interim Executive Director. Questions were asked and discussion ensued.

A motion to approve and forward the contract to the board for review was made by Trustee Ashton and seconded by Trustee McConkie with the stipulation that a presentation be given to the board explaining the details of the project. Mr. Meyer indicated that due to the production timelines, he plans to use his executive emergency approval authority to keep this project on schedule.

**5. Pre-Procurement Update**

An informational review of upcoming procurements was given by Mr. Meyer and UTA staff. The

items included:

- EFC Program Manager
- Milestone Device Channel License
- Rideshare Van Maintenance
- Bus Tire Service Lease
  - Trustee Acerson requested information on the failure rate of leased tires.
- APC and IGBT Overhaul
- Propulsion Controller Overhaul
- Web Development for UTA Website
- Sandy Parking Garage
  - It was noted that this will be a shared structure and the cost will be split pro rata.
- Employee Health Clinic
- Airport Station TRAX Relocation
  - It was noted that this contract is for the first phase only. The second phase will be executed at a later date.

#### **6. Other Business**

A brief discussion on sales tax rates took place.

#### **7. Adjourn**

The meeting adjourned at 12:07 pm

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*This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/474699.html> for entire content.*

*This document along with the digital recording constitute the official minutes of this meeting.*