

Joint Meeting of the  
**Board of Trustees of the Utah Transit Authority**  
and the  
**Advisory Board of the Utah Transit Authority**



Wednesday, January 16, 2019, 12:30-3:00 p.m.  
Utah Transit Authority Headquarters, 669 West 200 South, Salt Lake City, Utah  
Golden Spike Conference Rooms

**UTA Board of Trustees Members Present:**

Carlton Christensen, Chair  
Beth Holbrook

**UTA Advisory Board Members Present:**

Jeff Acerson	Julie Fullmer
Jacqueline Biskupski	Robert Hale
Leonard Call	Troy Walker
Erik Craythorne	Jennifer McGrath (alternate)
Karen Cronin	

**Advisory Board Members Excused/Not in Attendance:**

David Watts

Also attending were members of UTA staff, as well as interested citizens and members of the media.

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**Welcome and Call to Order**

Chair Christensen welcomed attendees and called the meeting to order at 12:34 p.m. with six board members and one alternate present. Trustee Beth Holbrook and Board of Trustees nominee Kent Millington, were also in the audience. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

**Safety Minute**

Chair Christensen yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

**Oath of Office**

Cathie Griffiths performed the oath of office for Advisory Board members Jeff Acerson, Troy Walker, and Julie Fullmer. The new board members introduced themselves.

**Approval of November 14, 2018 Joint Board-Advisory Board Meeting Minutes**

A motion to approve the November 14, 2018 Joint Board-Advisory Board Meeting Minutes was made by Member Cronin and seconded by Member Call with the addition of mentioning that Member Biskupski was sworn in during the meeting. The motion carried unanimously.

#### **Election of Advisory Board Officers**

A motion was made by Member Fullmer for Jeff Acerson to serve as chair. Member Cronin seconded the motion which passed unanimously.

A motion was made by Member Craythorne for Troy Walker to serve as vice chair. Member Call seconded the motion which passed unanimously.

A motion was made by Alternate Member McGrath for Karen Cronin to serve as second vice chair. Member Walker seconded the motion which passed unanimously.

Following the election of the Advisory Board officers, UTA Board Chair Christensen turned the remainder of the meeting over to Chair Acerson then joined the other trustees in the audience.

#### **Public Comment Period**

Bob Biles, UTA Chief Financial Officer, introduced three individuals who gave public comment. George Chapman expressed his opinion on several items, including the proposed Point of the Mountain projects, bus window wraps, alcohol ads on busses, vaping and marijuana use at bus stops, and the Taylorsville Bus Rapid Transit (BRT). Mr. Chapman would like to see expanded service, better salaries for operators, and improved bus stops and canopies, among other improvements.

Andrew Jackson, Executive Director of Mountainland Association of Governments, advocated for a policy change that would allow for a transit pass program for victims of domestic abuse and recently released inmates. Questions about funding and what changes are needed were asked by Advisory Board members and answered by Mr. Jackson and UTA Interim Executive Director Steve Meyer.

Mayor Mark Shepherd of Clearfield spoke about the TOD projects in progress in his city. Mayor Shepherd said he appreciates the UTA staff and their efforts to move TOD projects forward. Mayor Shepherd requested that the timeline for approving station area plans be moved up to February instead of March 20, 2019.

#### **Discussion and Potential Action on Compensation of Board of Trustees**

Chair Acerson opened the discussion and Advisory Board Members Craythorne and Cronin expressed their desire for the subject to be on the agenda because it is the Advisory Board's responsibility to officially set the salary of the Board of Trustees. Member Cronin clarified that the previous UTA board approved the 2019 budget with a placeholder for the maximum allowed trustee salary of \$150,000 with the understanding that the issue would be revisited by the new Advisory Board. Steve Meyer introduced representatives from Employer's Council, a firm tasked with conducting a compensation study to inform the compensation decision. Ryan Nelson, Utah President of Employer's Council,

together with Kimberly Barton, also with Employer's Council who joined the meeting by phone, presented the results of a compensation study. Questions were asked regarding job descriptions, the company's previous interaction with UTA, UTA benefits, local comparables, and the reliability of the data collected and recommendations given. Ms. Barton and Mr. Nelson answered the questions and gave suggestions for how to approach the task of setting compensation based on pay philosophy, job duties, and market comparables. Ms. Barton stated that based on positions with similar job components, the market data indicate a salary price point of \$178,000 with a 15% range above and below that point (\$155,000-205,000). Kim Ulibarri, UTA Chief People Officer, clarified that benefits for the trustees are the same as those of other UTA employees, and pointed out that retirement benefits require five years of employment for vesting purposes, which means that trustees serving one term would not be eligible for those benefits. Member Craythorne suggested that it is not good practice to start a position at the top of the salary range because that would not leave room for pay-for-performance options.

After some discussion about the responsibilities of the trustees and size of the UTA organization versus other comparable organizations, Member Craythorne made a motion to set the compensation of the members of the UTA Board of Trustees at \$129,000. Member Fullmer seconded the motion and all voted in favor by roll call.

Following the vote, Member Call asked about the process of setting compensation going forward. Mr. Meyer indicated that the legislation does not spell out an ongoing process. Member Craythorne asked about vesting for trustees and Member Biskupski suggested that a change could be made to allow for vesting at two years. Kim Ulibarri, UTA Chief People Officer, stated that the collective bargaining agreement precludes changing vesting periods unilaterally, but that her staff would look into other options to bring before the Advisory Board at a later date.

## **Service, Capital Development and Transit-Oriented Development Plan Process**

### **Board Policy Review: Transit-Oriented Development**

Paul Drake, Senior Manager of Real Estate and Transit Oriented Development, presented UTA's revised process for transit-oriented development (TOD) and described TOD as compact, high-intensity development around transit hubs. TOD has been a major initiative over the last decade along the Wasatch Front and UTA has prepared a policy to define its TOD requirements. The transit legislation of 2018 outlined the involvement of the Board of Trustees and the Advisory Board in TOD. Questions were asked regarding affordable housing and zoning. Mr. Drake answered the questions and the Advisory Board engaged in discussion regarding the issues.

### **Capital Project Update: Point of the Mountain Plan**

Mary DeLoretto, UTA Director of Capital Projects, presented information regarding the Point of the Mountain Plan. Ms. DeLoretto explained that the Point of the Mountain (POM) Commission was created by the legislature and has various objectives involving all aspects of community development. Ms. DeLoretto presented the transportation efforts of the POM Commission

goals as addressed in the 2018 Vision Study. Ms. DeLoretto also spoke about an upcoming alternatives analysis study for TRAX extension options and emphasized that the Advisory Board would be informed and community engagement would take place throughout the project process. Questions were asked regarding the possible TRAX alignment, cost, and community engagement, which were answered by Ms. DeLoretto.

#### **Service Planning Update: UTA Service Choices Study**

Laura Hanson, UTA Director of Planning, outlined the varying modes and models of transportation and transit within Wasatch Front communities. Ms. Hanson explained that each transit project is collaborative with other organizations and involves community outreach in order to meet the varying needs of each community. Ms. Hanson explained the different transit goals (coverage vs. ridership), and presented information about the UTA Service Choices engagement process that will be kicking off in April with an online survey and community open houses. The survey and open houses, along with community leader workshops will inform the service planning process in order to find community-centered transit solutions. Ms. Hanson also addressed a comment about micro transit as a possible option for first and last mile coverage.

#### **AR2019-01-01 Giving Notice and Setting Regular Meeting Dates for Calendar Year 2019**

Chair Acerson presented the proposed 2019 meeting schedule and mentioned that an additional meeting is needed for approving TOD projects earlier than anticipated.

Member Cronin moved to approve the schedule as written with the addition of a meeting on February 20th at 11:00 a.m. Member Walker seconded the motion and all voted in favor.

#### **2019 Legislative Priorities**

Matt Sibul, UTA Government Relations Director, presented issues relevant to UTA and transit which may be addressed by the Utah Legislature in 2019. Among possible legislation is a proposal to change the Advisory Board name to Advisory Council to reduce confusion with UTA Board of Trustees. Additionally, there are several technical changes that need to be made to the 2018 transit legislation SB136. Mr. Sibul explained that a crucial function for UTA is to educate legislators about transit. Mr. Sibul invited Advisory Board members to attend Transit Day on the Hill on February 6<sup>th</sup>. A question was asked regarding 4<sup>th</sup> quarter funds, which was addressed by Mr. Sibul.

#### **Agency Report**

UTA Board of Trustees Chair Carlton Christensen presented a new organizational Structure for UTA. Chair Christensen reported that the Board of Trustees is moving forward on the recruitment of new Executive Director. A recruiting firm has been hired to help with the process and they will reach out to stakeholders, including the Advisory Board.

## **Other Business**

### **Next Meeting**

The next meeting of the Advisory Board will be on Wednesday, February 20<sup>th</sup> at 11:00 a.m.

### **Adjournment**

The meeting was adjourned at 3:06 p.m. by motion.

Transcribed by Jana Ostler  
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*This document along with the digital recording constitute the official minutes of this meeting.*